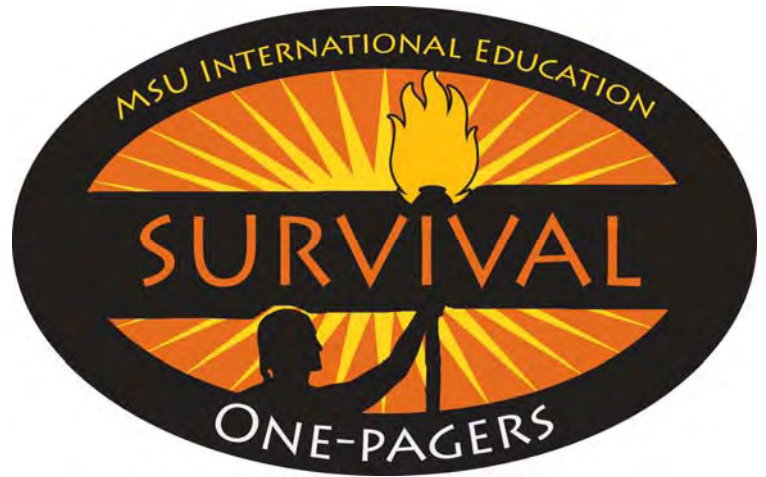


ESL Center Mail Policies



You can receive mail right to your residence hall door! Check out the information below to learn how.

“May I receive mail at Memorial Hall?”

Only students who are enrolled with the ESL Center for 4 weeks or fewer may receive mail at Memorial Hall.

“How will I get my mail if not at Memorial Hall?”

You can open a post office box right here on campus for approximately \$22 for one year. Just visit the post office located in the YMCA building on Lee Boulevard.

“What will I need to open a post office box in my name?”

You will need to take with you to the post office your passport, your MSU ID, \$22 (in cash or on your debit card), an application form you can pick up at the post office or from Alexis, and proof of residence if you are not living on campus. This could be your apartment’s lease or your utility bill, for example.

“What if I lose the key to my mailbox?”

For your post office box key, you will pay a deposit. When you return your key, you will get your deposit back. If you lose your key, you lose your deposit and must get a new key from the post office.

“Can I get large packages delivered to my home or residence hall?”

Yes! Just tell the person shipping your package your name; the name of your residence hall; your room number; the street address of your residence hall; and your city, state, and zip code.

Example:

John Doe

Cresswell Hall, Room 334

36 Magruder Street

Mississippi State, MS 39762

“What is the street address for my residence hall?”

Arbour Acres	85 Hardy Road
Cresswell Hall	36 Magruder Street
Evans Hall	90 Evans Circle
Hathorn Hall	76 Magruder Street
Hull Hall	85 Walker Road
McKee Hall	450 Lee Boulevard
Ruby Hall	360 Coliseum Boulevard

Building 3	815 Hurst Lane
Critz Hall	685 Barr Avenue
Griffis Hall	500 Coliseum Boulevard
Herbert Hall	170 Herbert Hall
Hurst Hall	95 Hurst Lane
Rice Hall	180 Magruder Street
Sessums Hall	459 Lee Boulevard

Need more information?

Contact Alexis Powe

Memorial Hall, Room 104

662-325-5001

apowe@aoce.msstate.edu

MSU International Education Survival One-Pagers created by Mississippi State University International Education Division of Academic Outreach and Continuing Education - Memorial Hall - 365 Barr Avenue - MS State, MS 39762
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